



Student Transportation Service of Waterloo Region Inc

Section <b>Kindergarten</b>	Page 1 of 1
Type <b>Safety</b>	Date June 2010

<p><b>Statement</b></p>	<p>Junior Kindergarten, Senior Kindergarten students must be accompanied to the bus stop and met at the bus stop for morning, afternoon and noon hour transportation.</p> <p>Furthermore, for safety reasons, it is strongly recommended that all students enrolled in Grade 1 to Grade 3 be accompanied to the bus stop and met at the bus stop.</p>
<p><b>Procedure</b></p>	<p><b>1. Special Provisions for loading Junior and Senior Kindergarten Pupils</b></p> <p>a) Kindergarten pupils are to be identified as such by a reusable nametag; nametags will be designed and distributed to kindergarten students by the schools.</p> <p>b) It is recommended that a seating plan be provided for kindergarten pupils; it is recommended that kindergarten students be identified to the driver and seated at the front of the bus whenever possible.</p> <p><b>2. Special Provisions for the Discharge of Junior and Senior Kindergarten Pupils</b></p> <p>a) All kindergarten pupils are to be met by a parent, guardian or designated responsible person upon discharge from a school bus.</p> <p>b) Parents, guardians or designated persons who normally meet a child at a bus stop should make alternate arrangements to have another responsible person meet the child if they are unable to be present at the drop-off time.</p> <p>c) If a Parent, guardian or designated person is not present to meet a Kindergarten pupil at the bus stop;</p> <ul style="list-style-type: none"> <li>• The driver is to call dispatch to telephone the school to inform school staff that the student is being returned. Dispatch will also telephone the Consortium.</li> <li>• Should the school and/or the Consortium be unable to reach the Parent, guardian or designated adult and should the driver be unable to return the child to the school, the driver will deliver the child into the care of the police.</li> </ul> <p>d) Parents or guardians must acknowledge that failure to adhere to these procedures may result in the withdrawal of transportation privileges at the sole discretion of the Consortium</p> <p>e) The above procedures with respect to discharge of kindergarten pupils will be included in written communication (in the form of letters) to parents or guardians that will be distributed at First Time Riders Programs and/or at the beginning of school. This written communication will include a statement that parents and guardians are responsible for the safety and conduct of their children prior to pick-up and immediately following drop-off from school buses.</p>