



Section Responsibilities of STSWR	Page 1 of 2
Type Responsibilities	Date June - 2010

<p>Statement</p>	<p>With the goal of constantly improving the efficiency and effectiveness of the transportation services, the Waterloo Catholic District School Board and Waterloo Region District School Board have created a transportation consortium (Student Transportation Services of Waterloo Region) and mandated it to administer the transportation of their students.</p>
<p>Role</p>	<p>STSWR will:</p> <ol style="list-style-type: none"> 1. Provide safe, efficient and effective transportation services, in a reasonable period of time for eligible students, travelling to and from the school. 2. Provide individualized transportation services for students with special transportation needs. 3. Respond to requests and complaints, in accordance with the policies and procedures of STSWR and its member boards.
<p>Responsibilities</p>	<p>STSWR is responsible for:</p> <ol style="list-style-type: none"> 1. Determining student eligibility for transportation in accordance with the policies and procedure of STSWR and the School Boards. 2. Planning safe, efficient and effective transportation routes. 3. Selecting the most efficient mode of transportation. 4. Informing schools and school bus operators about the routes, pick-up and drop-off times and locations. 5. Maintaining a current transportation network database and having the information available on the website for the schools, bus operators and parents/guardian.



Section Responsibilities of STSWR	Page 2 of 2
Type Responsibilities	Date June - 2010

	<ol style="list-style-type: none"> 6. Assessing walking routes to school. 7. Planning and optimizing efficient bus routes by balancing safety, travel time, load, vehicle size and cost. 8. Processing transportation requests received from the schools. 9. Supporting School Bus Drivers and Principals in maintaining discipline on the bus. 10. Maintaining contact with bus operators and school principals to ensure the safe and efficient management of school transportation services on a daily basis. 11. Having policies, procedures, safety measures, etc. available and communicating to parents. 12. Organizing safety campaigns to raise awareness and improve the behaviour of students before, while and after they travel on a school bus. 13. Conducting inspections and assessment activities pertaining to bus transportation services, in order to ensure that bus operators are complying with the STSWR's policies and procedures as well as other contractual obligations.
--	--